

**APPLICATION FOR APPROVAL TO CONSTRUCT LPG FACILITY**

|  |  |
| --- | --- |
| **For ZURA Use Only** | |
| Date Received: | File Number: |
| Time Received: | Received by: |

**IMPORTANT NOTE:** Please complete this form and submit to ZURA together with all relevant enclosures.

In order to avoid unnecessary delays, please answer all items in full and submit to ZURA a complete form with all necessary enclosures. No application will be processed until it has been found to be complete.

Once complete and ready for submission, **FILL IN USING BLUE OR BLACK INK ONLY**. Where options are given, tick the relevant box. Leave no item unanswered or un-ticked. If an item seems not applicable to the specific application, you should indicate with block capitals N/A meaning Not Applicable. Please ensure that all the required documents are enclosed and that each separate sheet of information attached to the application corresponds to a specific item in the application. All separate sheets of information must be on a clean and clear A-4 paper.

|  |  |
| --- | --- |
| **PART I - DETAILS OF THE APPLICANT** | |
|  | Name of Applicant (insert trading name), business address, telephone and fax numbers:  Name of the Applicant: ………………………………………………………………………  Business address: ……………………………………………………………………………..    Street: ………………………………………………….. Plot No: …………………………..  Postal Address: ………………………………………………………………………………..  Telephone No: ………………………………………………………………………………..  Facsimile: ………………………………………. Cell Phone: ……………………………...  E-Mail: ………………………………………………………………………………………… |
|  | Location and complete address of the proposed facility:   1. Location   Street: ……………………………………… Plot No: …………………………….  Shehia: ……………………………………………………………………………….  District: ………………………………………………………………………………  Region: ……………………………………………………………………………….   1. Postal Address: ………………………………………………………………………. 2. Telephone No: ……………………………………………………………………….. 3. Cell Phone: …………………………………………………………………………… 4. Email: ………………………………………………………………………………….. |
|  | Registration Status: *(fill where appropriate)*   1. Certificate of Incorporation No: ……………………………………………………. 2. Certificate of Compliance No: ……………………………………………………… 3. Business license No: …………………………………………………………………. 4. TIN No: ………………………………………………………………………………. 5. VAT No: ……………………………………………………………………………… |
|  | Legal Status of the Applicant:  Sole Proprietorship  Partnership  Public Limited Liability Company  Private Limited Liability Company  Joint Venture  Government Agency  Parastatal Organisation  Cooperative Society  Other *(specify)* …………………………………………………………………………… |
|  | Contact Person:   1. Name: ………………………………………………………………………………….. 2. Title: ……………………………………………………………………………………. 3. Physical Address   Postal Address: …………………………………………………………………………  Telephone Number: ……………………………………………………………………   1. Cell Phone: …………………………………………………………………………….. 2. E-mail: ………………………………………………………………………………….. |
|  | Provide on a separate sheet information related to the Applicant where applicable:  Shareholding Arrangements  Director(s)  Members of the Board of Directors  Chief Executive Officer (where applicable) |
|  | If the applicant is in a Joint Venture with another entity, provide the following details:   1. Name: ………………………………………………………………………………….. 2. Title: …………………………………………………………………………………… 3. Physical address:   Street: ………………………………………….. Plot No: ……………………………   1. Postal Address: ………………………………………………………………………… 2. Telephone Number: …………………………………………………………………… 3. Cell Phone: …………………………………………………………………………….. 4. E-mail: ………………………………………………………………………………….. |
|  | Fee Amount and Method of Payment:   1. Amount: TZS/USD ……………………………………………………………………. 2. Mode: Cash Cheque Other (specify) …………………………………. 3. Fees Payment Receipt No. *(Attach Copy)* ……………………………………………… |
| **PART II - TECHNICAL INFORMATION** | |
|  | Provide list of the intended facility to be constructed and its capacity: |
|  | Nature of land possession for the intended facility:  Owner ………………… (Attach Title Deed); Or  Lease …………………... (Attach lease agreement) |
| **PART III - HEALTH, SAFETY AND ENVIRONMENT (HSE)** | |
|  | Attach with this application, as relevant, the following documents:  Environmental Impact Assessment Certificate  Engineering drawings duly signed by a registered engineer specifying:   1. the number of tanks and dispensing pumps; 2. the location and distances between building structures and facilities and equipment; 3. entry and exit; 4. perimeter wall and property boundaries; and 5. that the engineering and design has been done in accordance with approved specifications.   Other *(specify)……………………………………………………………………………..* |
| **PART IV – LIST OF ENCLOSURES** | |
|  | Indicate below and where appropriate, the certified copies of, or extracts from, the following documents the applicant is providing in this application:  Certificate of Incorporation or compliance  Memorandum of Association  Articles of Association  Copy of Application Receipt  JV Contract  Extracts of the Certified Audited Accounts  Design and As-built Drawings  Approvals and Consents by relevant authorities  Lease Agreements  Title Deed or any other authorisation approving use of land  List of the intended facility to be constructed and its capacity  Other *(specify)……………………………………………………………………………….* |
| **PART V - DECLARATION BY APPLICANT** | |
|  | I …………………………………. (insert name) being …………………………. (insert title/position) hereby declare that I am authorised to make this application on behalf of the applicant (insert name of the applicant ……………………………….) and that to the best of the information supplied herein is correct and that within a reasonable period after notice, I undertake to provide whatever additional information ZURA may require in order to evaluate this application.  SWORN/AFFIRMED at …………………………. )  by the said ………………………………… who is )  identified to me by ……………………./ known to )  personally the latter being known to me personally )  This ………… day of ……………….. 20…… )  **BEFORE ME:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **COMMISSIONER FOR OATHS**  **NOTE:** If this application form is completed electronically it must be printed out, signed before a Commissioner for Oaths and submitted with the necessary supporting documents to the ZURA Head Office. |